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7 December 2020

PLANNING POLICY SUB-COMMITTEE

A virtual meeting of the Planning Policy Sub-Committee will be held on **Tuesday 15 December 2020 at 6.00 pm** and you are requested to attend.

Members: Councillors Mrs Yeates (Chairman), Jones (Vice-Chairman), Bower, Chapman, Charles, Mrs Daniells, Dixon, Elkins, Hughes, Huntley, Lury, Opler, Ms Thurston and Tilbrook

PLEASE NOTE: *This meeting will be a ‘virtual meeting’ and any member of the press and public may listen-in and view the proceedings via a weblink which will be publicised on the Council website at least 24 hours before the meeting.*

Different meeting arrangements are in place for the period running from 4 April 2020 to 7 May 2021 from the provisions of the Coronavirus Act 2020 and the meeting regulations 2020, to allow formal ‘virtual meetings’.

This Council’s revised Rules of Procedures for ‘virtual meetings’ can be viewed here [click here](#)

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on this agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial
- c) the nature of the interest

3. MINUTES (Pages 1 - 4)

To agree as a correct record the Minutes of the meeting held on 22 September 2020 as attached.

4. ITEMS NOT ON THE AGENDA WHICH THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. COMMUNITY INFRASTRUCTURE LEVY GOVERNANCE (Pages 5 - 30)

This report sets out the proposed governance arrangements for apportioning, prioritising and agreeing the spend of Community Infrastructure Levy (CIL) monies on infrastructure schemes that mitigate the impact of cumulative growth in the Arun District.

6. WEST SUSSEX COUNTY COUNCIL TRANSPORT PLAN REVIEW CONSULTATION AND POTENTIAL UPDATES ON THE A259 BOGNOR REGIS TO LITTLEHAMPTON ENHANCEMENT SCHEME (Pages 31 - 46)

This report provides an update to the West Sussex Transport Plan (WSTP) review, which has recently commenced.

The current WSTP 2011-2026 period needs to be reviewed to take account of changes to national and local policy, such as the Government's legally-binding commitment to achieve net zero carbon by 2050.

The first step in the WSTP review is to ask stakeholders to complete a survey, which will identify key issues and priorities. The survey results will help to shape the draft version of the plan, which is due to be published for consultation in summer 2021.

This report provides the response to the survey, which will be submitted to West Sussex County Council.

It was anticipated that this report would also include an update on the Strategic Outline Business Case for the A259 Bognor Regis to Littlehampton Corridor Enhancement Scheme, for noting. An update on this matter has been slightly delayed, due unforeseen changes to timescales at

West Sussex County Council. However, if key milestones are met in the next week, an update can be presented to Planning Policy Sub Committee, as an urgent item.

7. ARUN DESIGN GUIDE SUPPLEMENTARY PLANNING DOCUMENT (Pages 47 - 52)

On 30 June 2020, the Planning Policy Sub-Committee agreed that the Draft Arun Design Guide should progress to Public Participation stage (under Regulation 12b of The Town and Country Planning ((Local Planning) (England) Regulations 2012). This stage commenced on 16 September for four weeks ending on 14 October 2020.

Following the public participation period, this report sets out the further representations received and the proposed response to be agreed and then the final draft Design Guide will be referred to Full Council on 13 January 2021 for Adoption.

8. RAISING ACCESSIBILITY STANDARDS FOR NEW HOMES CONSULTATION (Pages 53 - 58)

This report is to brief Councillors on the response to the Government's consultation on Raising Accessibility Standards for New Homes. The consultation seeks views on five options to raise the 'accessible and adaptable' standard for homes (known as M4(2) in Part M of the Building Regulations) and the 'wheelchair user' standard (known as M4(3)) which are currently used as optional technical standards. The consultation was from 8 September until 1 December 2020.

9. REGULATION 18 (II) GYPSY & TRAVELLER AND TRAVELLING SHOWMEN SITE ALLOCATIONS DEVELOPMENT PLAN DOCUMENT - PREFERRED OPTIONS (Pages 59 - 80)

On 22 September 2020, the Planning Policy Sub-Committee agreed that the Regulation 18 (II) Draft Gypsy & Traveller and Traveller Showperson Site Allocation Preferred Options Development Plan Document (DPD) should commence to public consultation in October 2020 for 8 weeks. The consultation commenced on 1 October 2020 and closed on 26 November 2020.

Following the public consultation period, this report sets out the representations received and the proposed response to be agreed and it outlines the next steps.

10. BROWNFIELD LAND REGISTER 2020 (Pages 81 - 86)

The production of a Brownfield Land Register is a requirement under the Town & Country Planning (Brownfield Land Register) Regulations, 2017. The Register is to be established in two parts (i.e. Part 1 and Part 2 explained below) and is to include all brownfield sites that are suitable for residential development. The Register is to be updated at least annually.

The Council published its first Brownfield Land Register (Part 1) in December 2017 which comprises all brownfield sites that meet the criteria set out in the Brownfield Land Regulations. This report provides a 2020 update to the 2019 Register. There are 26 sites on the register (no new sites which meet the criteria have been identified for addition) and 7 sites have been removed because they have been implemented or are not available.

11. AUTHORITY MONITORING REPORT (Pages 87 - 90)

This report presents the Arun Local Planning Authority's Monitoring Report 2019/20. The full report is provided as Background Paper 1 (published on the Council's web site - link Background paper 1).

12. HOUSING AND ECONOMIC LAND AVAILABILITY ASSESSMENT (HELAA 2020 UPDATE) (Pages 91 - 96)

The Council has reviewed and updated its Housing and Economic Land Availability Assessment (HELAA) for 2020. This document provides the Council with a database of sites within the District. Each site within the database has been assessed to determine whether it is deliverable, developable or not currently developable according to the HELAA methodology. It is important to note that whilst the HELAA is a useful resource, it does not allocate sites, nor does it grant planning permission. Its principal purpose is to provide evidence at a high level, identifying the best performing sites with potential to consider for further assessment as part of plan making. The HELAA is not intended to be used for development management decisions, as set out in national guidance.

Note : Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant Director in advance of the meeting.

Note : Filming, Photography and Recording at Council Meetings - The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. This meeting may therefore be recorded, filmed or broadcast by video or audio, by third parties. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and as available via the following link

– [Filming Policy](#)